

## **Minutes of the Meeting of Hilldale Parish Council**

**Thursday 5<sup>th</sup> March 2020; 7.00pm**

**Present:** Cllr G Ward (Chairman) (GW) Cllrs Whittington (DW), Ashcroft (SA), Bell (IB) and 5 members of the public.

**Apologies:** Cllr May Blake

**Welcome:** The Chair welcomed Trish Grimshaw (new Parish Clerk & RFO) to the meeting.

**Declarations of Interest and Dispensations:** Cllr Whittington highlighted potential conflict of interest/pecuniary interest on items 7; 18 and 19 of the agenda.

Item 7 – Cllr Whittington advised the phone box was located on his land. This was acknowledged; the Chairman and Cllr Bell to provide a response.

Item 18 – The premises licence application in relation to Springmount Gin – it was highlighted that Springmount Gin are sponsoring and supporting the Hilldale Community Association event in May; the Chairman declared there was no conflict.

Item 19 – Jaqui Sinnot Lacey visit (WLBC) to the Parish Council meeting in April; the Chairman confirmed that the date and format of the meeting only were being discussed.

**Minutes of the Previous Meeting 9 January 2020:** These were agreed as a correct record; proposed by Cllr D Whittington and seconded by Cllr I Bell; and duly signed by the Chairman.

**Minutes of the Special Meeting 13 January 2020:** Agreed as a correct record; proposed by Cllr I Bell; seconded by Cllr D Whittington; and duly signed by the Chairman.

**Public Forum:** The meeting was adjourned for an appropriate time for members of the public to raise matters of concern or interest as notified to the Chairman.

**Public Forum opened 19.15.**

### **Item 1**

Concern was raised from two members of the public following the removal of the telephone box at Andertons Mill which they believed was part of their heritage (the members of the public live opposite the box within the Chorley borough).

The consultation process that had taken place following BT's wish to remove the phone box was fully explained. This commenced with BT contacting the Chief Planning Officer of WLBC advising of their intention to remove public payphones.

The Parish Council did wish to keep the phone line facility however the line had not been used for 3 years hence the consultation process commenced. Cllr Bell confirmed that notices had been placed in the box and these were checked and updated on several occasions. In addition, the Parish Council had previously consulted with Hilldale residents via newsletter and Parish Council meetings.

Unfortunately, no one came forward to adopt the box hence its removal. It was reiterated that the Parish Council did want to retain this facility however in addition to the line not being utilised the phone box itself was unfortunately in a poor state of repair and was more recently being used as a public convenience.

The box would not be reinstated unless (a) a full consultation process took place with the residents of Hilldale and (b) a suitable person/organisation came forward to adopt the box for a specific purpose, ensuring maintenance and insurance was in place.

It was suggested that Facebook could have been used to highlight this issue and extend the consultation process beyond the boundaries of Hilldale. The members of the public were thanked for their suggestion and a Facebook page for the Parish Council will be considered for the future.

## **Item 2**

### **Chorley Road**

Concerns were raised regarding standing water on Chorley Road – Cllr Whittington explained that the flood department has been extremely busy but that he will follow this up.

Speeding on Chorley Road – The Chairman advised that the Parish Council will consider engaging Parbold Community Speed Watch to utilise their speed monitor.

## **Item 3**

### **Litter Pick**

A litter pick event recently took place around the centre of Hilldale which amassed 16 bags of rubbish. The Chairman extended his thanks on behalf of the Parish Council to Simon Jones and team for organising this.

## **Item 4**

### **HGV Issues**

A member of the public suggested contacting VOSA regarding the ongoing HGV issues in Hilldale. This information was welcomed.

### **19.40 Public Forum closed**

**8. Flooding Andertons Mill:** A discussion took place regarding the flooding at Andertons Mill predominately concerning the lack of maintenance of the stream. It was agreed the Parish Clerk write to Keith Iddon the cabinet member at LCC expressing concerns.

**9. Update on HGV Group:** Cllr Whittington advised of a meeting is being held next Tuesday in preparation for a further meeting with Keith Iddon (LCC) to discuss the B5246.

**10. Switching of PC Bank Account:** Cllr Bell (Acting Clerk) confirmed the switch of the bank account from RBS to Santander is ongoing.

**11. RBS Account:** It was resolved to add Patricia Grimshaw as a signatory to the Parish Council RBS account and to apply for a debit card in her name. The remainder of the existing mandate will remain in force amended.

**12. Grounds Maintenance Contract:** It was highlighted that the grounds maintenance contract is due for renewal in April 2020. Agreement was reached to include within the specification the need to include cutting around the Hilldale sign.

**13. Temporary Extension to Existing Grounds Maintenance Contract:** It was agreed that the Parish Clerk is to write to the existing contractor requesting a 3-month extension whilst the tendering process takes place.

**14. A resolution was passed to agree the Financial Regulation for 2019/20.**

**15. A resolution was passed to agree the Risk Management 2019/20.**

**16. At the time of the meeting the Internal Auditor details could not be located; however, this was agreed in principle.**

**17. A resolution was passed to agree the terms of reference for the Internal Auditor.**

#### **18. Planning Matters**

**Planning Application reference 2020/0056/FUL** Grimshaw Green Lane.

Parish Council Response - noted.

**Planning Application reference APP/P2365/X/19/3237869** Holly House Farm

Parish Council Response – noted.

**Application for Premises Licence Springmount Gin, 1 Springmount Drive, Hilldale** – it was agreed there was no objection to the licence however the Parish Clerk was instructed to contact the licensing department at WLBC to enquire if this licence required planning permission. Concern was expressed concerning the lack of a traffic impact assessment on the Springmount Gin application.

Parish Council Response – no objection

**Development without Planning Permission Application reference APP/P2365/C/19/3240890** Old Oak Barn, Sanderson Lane, Hilldale.

Parish Council Response - no opinion on this application.

#### ***Applications received after publishing of Agenda 05/03/20***

**Application 2020/0160/PNP for Determination as to whether Prior Approval is Required for Details** - Erection of storage building for agricultural machinery, equipment and fodder. Site Location: Bimson House, Jacksons Lane, Bispham, Ormskirk, Lancashire.

Parish Council Response – no objection

**Application 2020/0056/FUL (Bispham Parish)** 12 Grimshaw Green Lane, Bispham, Wigan, Lancashire, WN8 7BB

Ground floor rear and side extension to form family living/dining/kitchen and utility. Front porch

Parish Council Response – no objection

**Application 2020/0083/FUL (Bispham Parish)** Double storey extension to side of property Site Location: Hope Cottage, Back Lane, Bispham, Ormskirk, Lancashire

Parish Council Response – no objection

**19. Jacqui Sinnot Lacey visit:** Jacqui Sinnot Lacey who is the newly appointed Chief Operating Officer from WLBC will be visiting the Parish Council at the April meeting. It was agreed to identify 3 or 4 main issues affecting Hilldale that we would wish to highlight and discuss. Suggestions included: retrospective planning permission; litter bin policy; local plan and new developments.

**20. Schedule of Accounts for Payment:** A schedule of payments was presented and approved.

**21. Financial Reports:** A summary of the Councils financial position, bank statements and a bank reconciliation were presented and approved.

**22. Date & Time of Next Meeting; Rearranging July Meeting**

The next meeting will take place on:

Thursday 30<sup>th</sup> April – 7.00pm Annual Parish Council meeting; 8pm Parish Council Meeting

It was agreed the date of the July meeting (originally 9<sup>th</sup> July) will need to be re-arranged; date to be confirmed.

There being no further business the meeting closed at 20.45

**Clerk: Trish Grimshaw**

**E mail: Clerk@hilldaleparishcouncil.com**

**Signed .....**

**G WARD, CHAIRMAN**

**Dated .....**